



Notice of meeting of

Executive Member For Corporate Services and Advisory Panel

To:	Councillors Macdonald (Executive Member), Scott (Chair), Looker (Opposition Spokesperson), Moore and R Watson
Date:	Tuesday, 20 March 2007
Time:	5.30 pm
Venue:	Guildhall

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Monday, 19 March if an item is called in *before* a decision is taken, *or*

4:00 pm on Thursday, 22 March if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point, members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider the exclusion of the press and public from the meeting during consideration of the following:

Annexes A, B and C, and Supplementary Annex D to Agenda Item 6 (Accounts Submitted for Write-Off), on the grounds that they contain information relating to the financial affairs of particular persons. This information is classed as exempt under paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

3. Minutes (Pages 1 - 12)

To approve and sign the minutes of the meeting of the Executive Member for Corporate Services and Advisory Panel held on 12 December 2006.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Executive Member's remit can do so. The deadline for registering is **Monday, 19 March 2007, at 5:00 pm.**

Executive Member to consider the advice of the Advisory Panel upon the following items of business and to make a decision on those items or to note the information as required:

ITEMS FOR DECISION

5. Directorate of Resources - Service Plans 2007-2008 (Pages 13 - 84)

This report presents the 2007/08 Service Plans for the Resources Directorate, for Member approval and comment.

6. Accounts Submitted for Write-Off (Pages 85 - 102)

This report seeks approval to write off irrecoverable accounts, each one over £2,000 in value, for National Non-Domestic Rates, Sundry Debtors and Housing Benefit Overpayments.

Note: A supplementary report and annex (Annex D) to the above item were published on 12 March 2007.

ITEMS FOR INFORMATION

7. Future Agenda for Corporate Services EMAP (Pages 103 - 116)

This report provides an outline of the business currently scheduled for meetings of the Executive Member for Corporate Services and Advisory Panel during the forthcoming year, April 2007-April 2008, together with items of Resources business which are scheduled for other meetings.

URGENT BUSINESS

8. Any Other Matters which the Executive Member decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Simon Copley

Contact details:

- Telephone – (01904) 551078
- E-mail – simon.copley@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.